



ADDENDUM #1

Invitation to Negotiate (ITN) # ITN-ECA-C6-FRS-FY22

1. Page 7, Section XIV. Evaluation Process is deleted in its entirety and replaced as follows:

XIV. Evaluation Process

An Evaluation Team, consisting of at least ~~three (3)~~ **two (2)** community members and four (4) Eckerd Connects employees will score the written and oral presentations.

Each of the evaluation components, both written and oral, are weighted and assigned a maximum number of points. Proposals will be evaluated in each of the categories and scored by each evaluator independently. The evaluators' total scores will be added to get the final score for each respondent.

Representatives from the Eckerd Connects Finance Department will review the submitted budget proposal and finance related documentation in accordance with the provisions of Section XX. Budget and Financial Documents of this ITN. The evaluators will score the response as well as any corresponding exhibits identified in this section. The total maximum points for the Budget Response represent ~~10%~~ **11.5%** of the total points.

The Evaluation Team will review the submitted written proposals and score them in accordance with the provisions of Section XIX. Mandatory Criteria, of this ITN. Evaluators will score the written response on the parts A, B and C, and D as well as the corresponding exhibits. The Written Response represents ~~60%~~ **59%** percent of the total maximum points. Up to three respondents will be invited to the oral presentation phase.

The oral presentation phase is not open to the public for observation pursuant to F.S. §286.0113. Evaluators will score the oral presentation(s) based on the ability of the presenter(s) to clearly articulate how the information presented in the ITN response will come to life if the Respondent is presented with a contract. During this phase, the Respondent's oral presentation score will be added to the written evaluation score. The Oral Presentation represents ~~30%~~ **29.5%** percent of the total maximum points. At the conclusion of the presentation(s), the Evaluation Team will submit their total scores. The Contact Person will calculate the scores and will prepare a recommendation to Eckerd Connects Leadership for negotiations.

The Eckerd Connects ITN Contact Person will certify that the tabulated scores are correct and forward the tabulation and identification of their recommended respondents to the Eckerd Connects Leadership Team for their final decision, which will be posted at <https://eckerd.org/contract-procurement/> as indicated in Section VI. Schedule of Events and Deadlines. The Eckerd Connects Leadership team reserves the right to accept or reject the recommendation of the evaluators for negotiations and to negotiate with up to two parties until a decision of "contract award" is made.

2. Page 9, Section XX. Budget and Financial Documents is amended as follows:

XX. Budget and Financial Documents

The budget and required financial documentation are valued at ~~10%~~ **11.5%** of the total scoring.

3. Page 9, Section XXI. Budget and Financial Documents is amended as follows:

The written proposal is valued at ~~60%~~ **59%** of the total scoring. If not selected for the oral presentation phase, the evaluation phase is complete at the conclusion of the review of the budget and financial documentation and the written evaluation.

The order of information provided in the response must correspond to the outline that follows and shall be labeled accordingly.

A. Organizational Capacity and Collaborative Relationships limited to 5 pages, excluding related Exhibits.

Maximum points possible = ~~70~~ **60**

B. Programmatic Proposal limited to 15 pages, excluding related exhibits. All responses in this section should be consistent with the information provided below in the sections labeled, “Circuit Overview & Program Objectives”.

Maximum points possible = ~~245~~ **210**

C. Performance Outcomes and Quality of Services to be provided limited to 5 pages.

Maximum points possible = ~~70~~ **60**

D. Implementation Plan to be provided limited to 5 pages.

Maximum points possible = ~~35~~ **30**

4. Page 9, Section XXII. Oral Presentation Evaluation is amended as follows:

The Oral Presentation is valued at ~~30%~~ **29.5%** of the total scoring. Respondents who are invited to the oral presentation phase will have up to two hours to answer six questions – three of which are standard for each agency that is invited to make an oral presentation, and at least three questions specifically developed by the Evaluation Team to clarify elements of the agency’s written response.

Maximum points possible = ~~210~~ **180**