

ADDENDUM #3

Invitation to Negotiate (ITN) # ITN-ECA-ILS-FY20

1. Page 12, section XX. Mandatory Criteria, Subsection D is changed as follows:

D. Order of Documents: All proposals must be in the following order:

1. Face Sheet page(do not number)
2. Table of Contents page(do not number)
3. Proposal Format response (maximum of 40 pages)
 - a. Organizational Capacity...10 pages...worth 20 points written evaluation
 - b. Programmatic Proposal...15 pages...worth 40 points written evaluation
 - c. Outcomes...10 pages...worth 10 points written evaluation
 - d. **Transition Plan...5 pages**
4. Mandatory Attachments A-H (from Eckerd – completed by Respondent)
5. Exhibits (from Respondent – not mandatory, as listed in the ITN)

2. Page 20, Section XXI. Written Proposal Format and Written Evaluation Scoring, Subsection C. Performance Outcomes and Quality of the Services is changed as follows:

C. Performance Outcomes and Quality of the Services to be provided limited to **10 pages.**

3. Page 20, Section XXI. Written Proposal Format and Written Evaluation Scoring, Subsection D. Transition is added as follows:

D. Transition **Plan to be provided limited to 5 pages.**

If the Respondent is not the incumbent provider, the technical proposal must include a plan detailing the Respondent's strategy for transition of the Independent Living Services described in this ITN from the current provider. **Failure to submit a Transition Plan will result in disqualification of the proposal. The written Transition Plan is a mandatory requirement but will not result in a quantitative score.** The plan must include specific detail regarding transition logistics and must also include the following stipulations:

1. The plan must be initiated no later than six months prior to the transition period (July 2017-December 2017) at no cost to ECA. The Respondent shall detail any organizational experience and history with any large scale transitional implementation(s) similar to what is required by this ITN.
2. The successful respondent is required to schedule an employment interview for all incumbent staff members who desire to maintain their current positions within the ECA System of Care. This only applies to incumbent staff currently placed in positions below the Program Director level with the incumbent provider. At a minimum, following the mandatory interview process, 90% of the currently employed Case Managers who desire to maintain their current positions and are in good standing shall be offered employment with the successful

Respondent with no reduction in hourly rate of pay if they are hired. All transitioning staff members will be subject to the probationary periods, evaluation practices and Human Resource policies/procedures of the successful Respondent.

3. At the conclusion of contract negotiations, a final transition plan detailing phase-in to full operations will be mutually developed between ECA, the successful respondent, and the incumbent Independent Living Services Provider.