



**ADDENDUM #1**  
**Invitation to Negotiate (ITN) # ITN-ECA-ILS-FY20**

**1. Page 3, Section II. Terms of Agreement and Estimated Contract Amount is changed as follows:**

**II. Terms of Agreement and Estimated Contract Amount**

- A. The initial term of this agreement shall be for no more than **eighteen (18) months**, subject to the availability of funds beginning on **January 1, 2018** and ending on **June 30, 2019**. The agreement may be renewed for an additional **thirty six (36) months, subject to the availability of funds. Unless renewed, this agreement will end on June 30, 2019.** Any such renewal shall be contingent upon satisfactory performance evaluations of the provider by ECA and shall be subject to the availability of funds.
- B. The estimated value of the total services described in this ITN is a total annual amount of \$1,390,264.73 (Circuit 6 annual amount of \$626,417.22 and Circuit 13 annual amount of \$763,847.51), or **\$2,085,397.10** for the initial **18-month** term of the intended contract. This amount represents the maximum amount to be paid by Eckerd Community Alternatives, subject to the availability of funds.
- C. This is a fixed payment reimbursement intended contract to be paid during the month of service. The monthly payment amounts shall be as follows:

<u>Circuit 6</u>		<u>Circuit 13</u>	
January 2018-June 2018	\$52,201.43	January 2018-June 2018	\$63,653.95
July 2018	\$52,217.25	July 2018	\$63,664.57
August 2018-June 2019	\$52,200.00	August 2018-June 2019	\$63,653.00

- D. Administrative costs shall not exceed Respondent’s Federal Indirect Rate. If Respondent does not have a Federal Indirect Rate, the administrative costs shall not exceed the 10% De Minimis rate of the Modified Total Direct Costs in compliance with Code of Federal Regulations (CFR) 200.

**2. Page 9, Section XI. Notice if Intent to Submit a Proposal is changed as follows:**

**XI. Notice of Intent to Submit a Proposal**

Offerors shall submit a Notice of Intent to Submit a Proposal as referenced in Section VII. – Schedule of Events and Deadlines. The Notice of Intent shall be on agency letterhead, from an authorized representative with contracting signature authority. The submission of a Notice of Intent to Submit a Proposal does not obligate the Respondent to submit a proposal.

Notice of Intent shall include Respondent’s statement as to the eligibility and non-disqualification of agency intending to submit a proposal and shall include full contact information, **including email information**, for the Respondent’s single point of contact (to be determined by the authorized representative of the responding agency). Upon receipt and

review, ECA will issue, via email, confirmation of receipt of the respondent's Notice of Intent to Submit a Proposal, and *if* ECA identifies any disqualification at that time, ECA will indicate such in its response.

Information regarding any Addenda to this Invitation to Negotiate and written responses to questions resulting in clarifications or Addenda to this ITN will be posted at <http://www.eckerd.org/contract-procurement/>. Respondents and Bidders are encouraged to check this website daily.

**3. Page 10, Section XX. Mandatory Criteria is changed as follows:**

B. Format: The response content must be in accordance with Section XXI. Proposal Format, and must formatted as follows:

Typed in Times New Roman font size 12

- Use only 8 ½ X 11 paper with a one (1) inch margins, double-sided
- All pages must be clearly and consecutively numbered
- One (1) original and **seven (7)** copies of the proposal
- For ease of handling, please do not use binders, staples, or rings. Please bind with paper clips and/or binding clips.

**4. Page 10, Section XII. Withdrawal of Proposal is changed as follows:**

**XII. Withdrawal of Proposals**

A written request for withdrawal, signed by the Respondent's single point of contact, may be considered if received by ECA within 72 calendar hours after the proposal opening time and date indicated in the Schedule of Events and Deadlines. A request received in accordance with this provision may only be granted by ECA upon proof of the impossibility to perform based upon an obvious error on the part of the Respondent. **Such withdrawn proposals may be retrieved from ECA at the expense of the bidder respondent.**

**5. Page 10, Section XIII. Acceptance of Proposals is changed as follows:**

**XIII. Acceptance of Proposals**

All proposals must be received by ECA, addressed to the ITN Contact Person, named in Section IV., on or before the following date and time at the designated location:

**May 19, 2017  
4:00 pm Eastern Standard Time  
Eckerd Kids  
100 N. Starcrest Dr.  
Clearwater, FL 33765**

No changes, modifications or additions to the proposals submitted, will be accepted by or be binding to ECA after the deadline for submitting proposals has passed.

Proposals not received at either the specified place, or by the specified date and time, or both, will be rejected and returned unopened to the offeror. ~~ECA will retain one copy for use in the event of a dispute.~~